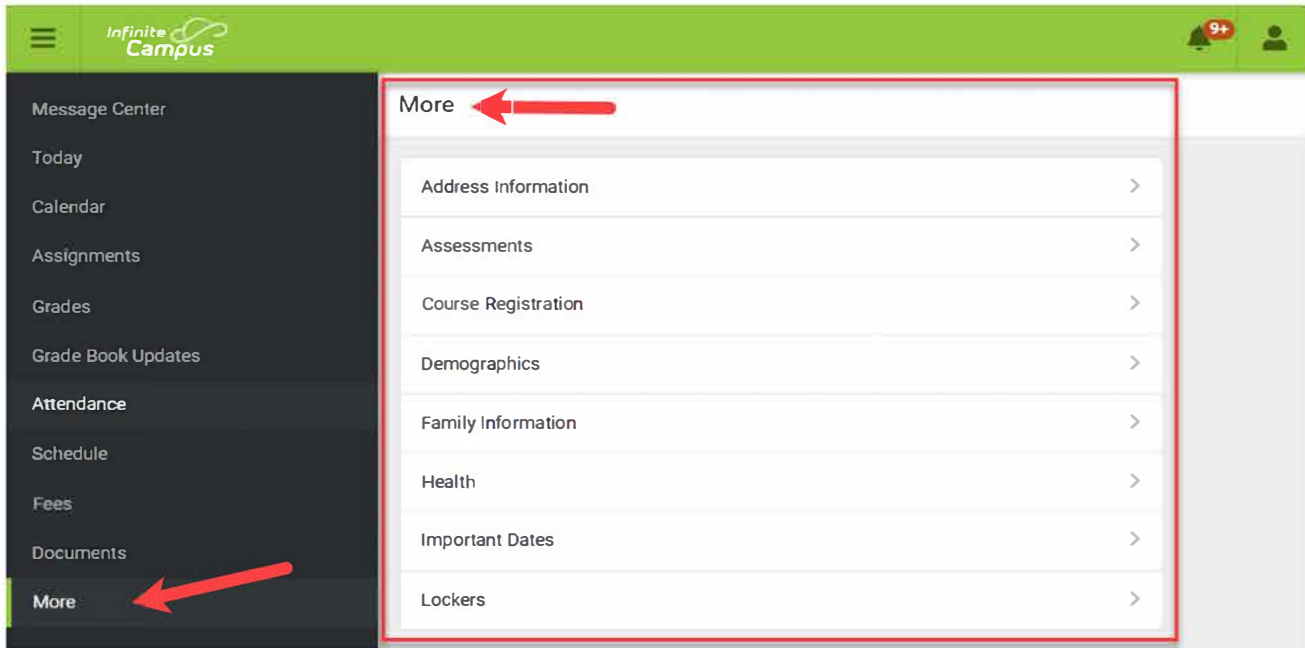


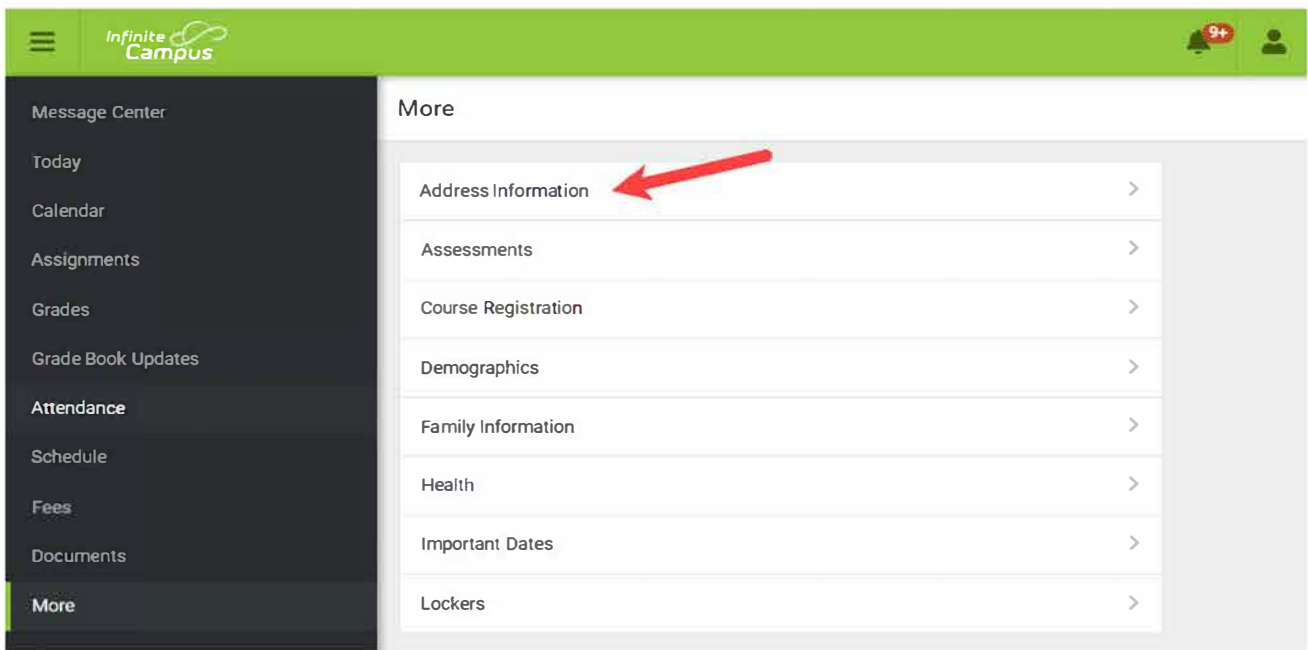
Infinite Campus - Parent Portal

Updates to Phone Number, Email, Emergency Contacts, and Home Address



1

Once you're logged into your Infinite Campus Parent Portal you're taken to the main page of your Parent Portal. Click on **More** on the left hand-side menu to open up the options on information you are able to view and/or update.



2

Clicking on Address Information will allow you to change your Household Phone Number.

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Household

If your address is incorrect and needs to be updated, please bring a copy of a recent utility bill (water, gas, electric, internet) and a copy of your ID to your school site and the secretary there will make the update.

Phone
(661)789- [redacted]

Update

Primary (Mailing)
22 [redacted]
Palmdale, CA 93551

- 3 You will only be able to change your residential address through your school site. See the note highlighted in orange. To change your household phone number click on the **Update** button in the Phone section.

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Update Household Phone Number

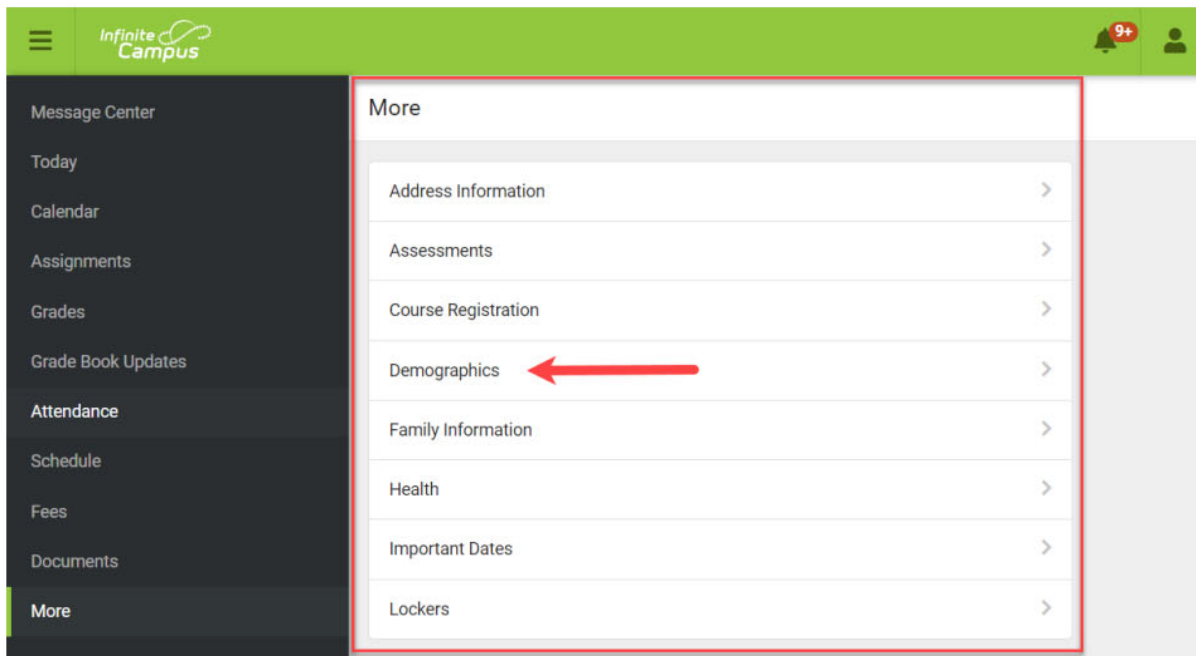
You are updating the following phone number:

(661)789- [redacted]

Phone Number
(661)789- [redacted]

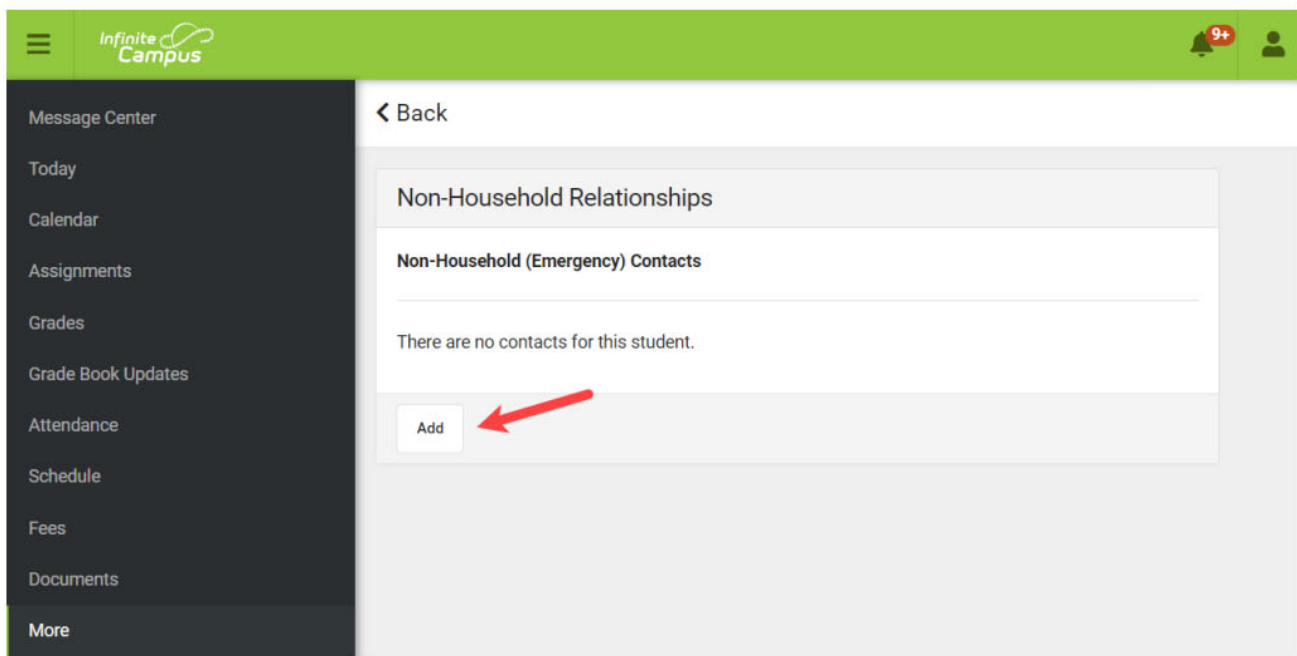
Update Cancel

- 4 Update your Phone Number in the red section above and then click on the **Update** button when you're done. The change will take place instantaneously.



5

To update or add Emergency Contacts, click on **Demographics**



6

Click on **Add** button to begin entering information for the new Emergency Contact

Add Contact

First Name *

Last Name *

Middle Name

Suffix

Gender *

Cell Phone

Work Phone

Other Phone

Email Address

Secondary Email Address

Relationship Type *

Relationship between this person and Abner Phydeaux.

Legal Guardian Relationship

This indicates whether the person is a guardian of this student.

Emergency Priority

This indicates the order in which a person should be called for this student in an emergency situation (eg. a value of 1 would be Emergency Priority 1).

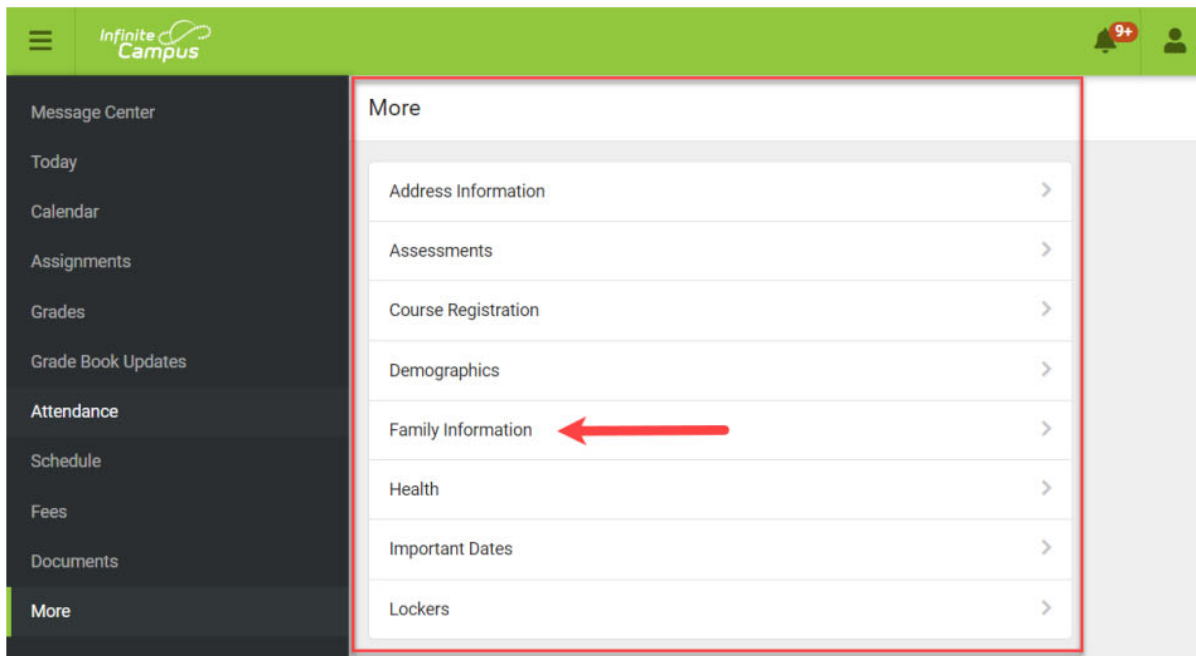
Comments

Add **Cancel**

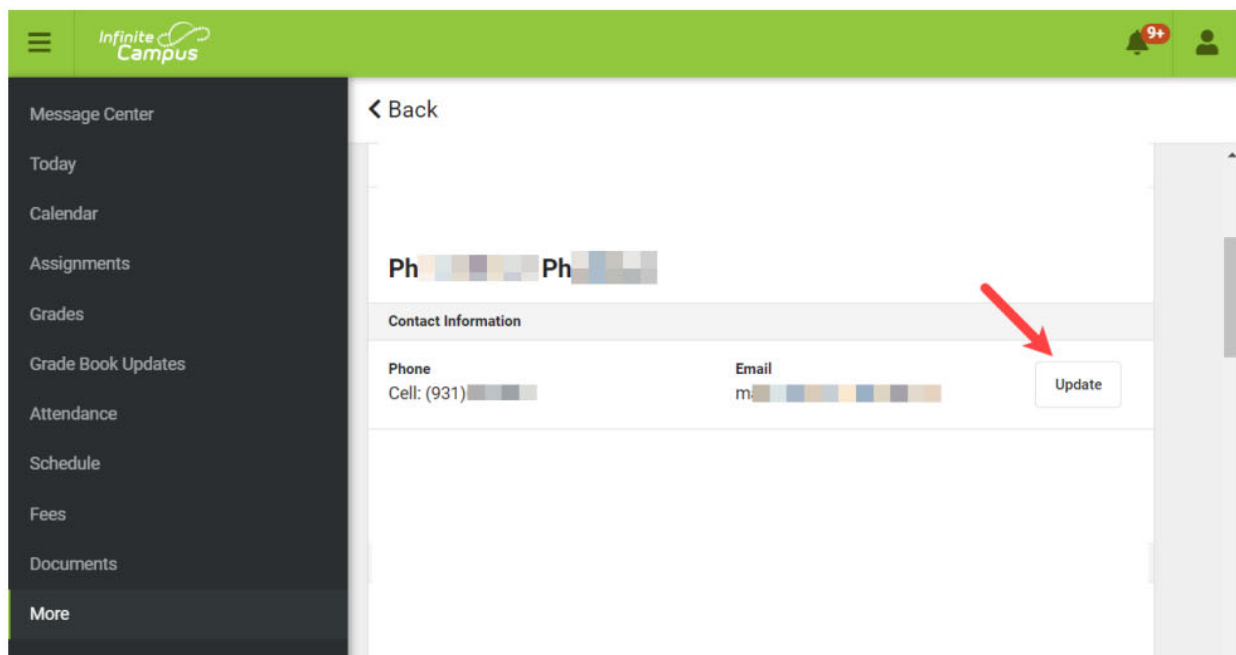
At least one phone number is required.

7

Enter all of the information for the Emergency Contact. The highlighted sections are what is required at the very minimum (First and Last Name, Gender, at least one Phone Number, and Relationship to the student). Once done, click on the **Add** button.



- 8 Lastly, to update or add an email address or other phone number you will need to click on **Family Information**



- 9 Find your name and click on the **Update** button.

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Update Contact: Ph [redacted] | Ph [redacted]

Cell Phone

(931) [redacted]

Work Phone

() - X

Other Phone

() - X

Email Address

m [redacted]

Secondary Email Address

user@example.com

Update Cancel

10

In this section you can update phone numbers and email address. Once done click on Update.

****Note: If you are an employee of the Palmdale School District, do not update the Email Address field that has the PSD organization email address. You will need to update the Secondary Email Address, which is your personal email address.*****